



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**LONG RANGE PLANNING DIVISION**  
SUITE 900, JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
(615) 741-3421

**JOHN C. SCHROER**  
COMMISSIONER

**BILL HASLAM**  
GOVERNOR

November 3, 2017

Dear Local Partners,

The Tennessee Department of Transportation, Long Range Planning Division is pleased to announce that proposals will be accepted for the Community Transportation Planning Grant (CTPG) program for the 2017-2018 grant cycle.

The CTPG program is an additional resource to assist communities across the state in developing planning documents that coordinate existing and future transportation needs with local land use and growth management policies. This program aims to link statewide transportation planning and investment with local land use decisions to improve the transportation network.

Since its inception in 2014, the CTPG program has provided transportation planning services to rural municipalities across the state, and numerous progressive and implementable plan documents have been created as a result. The following plan types are eligible for CTPG funding:

- Community Mobility Plans
- Corridor Studies
- Complete Streets Plans
- Pedestrian and Bicycle Master Plans
- Road Diet Analysis
- Transportation Systems Management and Operations (TSM&O)

Transportation planning services will be conducted by consultants and TDOT staff. Consultant firms are selected by the awarded municipality from a provided list.

As has been the case in the past, a 10 percent local match is required. Services are procured from TDOT's existing on call consultant list, and are provided in accordance with applicable State and Federal requirements. All transportation planning documents should demonstrate the benefits to both the local community and the state at large, and applications will be

selected that best fulfill this expectation. Please visit TDOT's Long Range Planning Division [Website](#) for additional grant information.

We thank you for your interest in this program. If there are any questions, please contact Mr. Josh Suddath, at (615) 532-9284 or by email at [Joshua.Suddath@tn.gov](mailto:Joshua.Suddath@tn.gov) .

Sincerely,

Tanisha J. Hall, AICP  
Director, Long Range Planning Division

TJH/js



Letters of Intent are due from Cities to RPO coordinators by January 1, 2018.

RPO Coordinators must submit Letters of Intent to TDOT by close of business January 31, 2018.

## 2017-18 Letter of Intent to Seek Funding

1) Please tell us which Rural Planning Organization which serves your community:

\_\_\_\_\_

2) The following plan types are eligible for funding under the Community Transportation Planning Grant Program. Please select the plan type for which your community is seeking funding. Your RPO coordinator can help you determine which type most closely describes your proposed plan (choose only one):

- Community Mobility Plan
- Corridor Study
- Complete Street Plan
- Pedestrian and Bicycle Master Plan
- Road Diet Analysis
- Transportation Systems Management and Operations (Signal Retiming Plan, Etc)

3) Please provide an overview of the plan for which you are seeking funding, highlighting key goals it would seek to accomplish. Your RPO Coordinator can assist you with putting together this description (Attach additional sheets as necessary, maximum 500 words).

4) Please provide a map of the area the grant would seek to study as an attachment to this letter, highlighting key roadways and other significant features. Your RPO coordinator can assist you with putting together a map.

5) Will your local government be willing to provide an upfront 10% match as part of this grant application as well as to adopt a resolution stating its intent to implement the plan document produced following completion of this grant?

Provide 10% Local Match?  YES  NO

Adopt Board Resolution?  YES  NO

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Date